

WAAE Board Meeting Minutes
July 20, 2015
Radisson Paper Valley Hotel, Appleton, WI

The meeting of the Wisconsin Association of Agricultural Educators Executive Board was called to order at 8:38am by Troy Talford.

Present: Troy Talford, Kevin Hoffman, Nathan King, Tracy Brunton, Dan Ziegler, Amanda Seichter, Kris Beaver, Becky Wirkus, Mark Zimmerman, Brad Sirianni, Kevin Rauchholz, Rene Lehman, Tracy Heinbuch, Kirk Kramp, Sandy Dykes, Brian Pinchart, Jacob Cramer, Paul Larson, Bridgett Neu

Rene Lehman moved to approve the agenda with flexibility, motioned seconded by Sandy Dykes. Motion passed.

Amanda Seichter moved to approved the Pre-PDC meeting minutes, motioned seconded by Renee Lehman. Motion passed.

Renee Lehman moved to approve the Post-PDC meeting minutes, motion seconded by Becky Wirkus. Motion passed.

Troy Talford welcomed everyone to the Paper Valley Hotel and appreciated everyone driving to Appleton so we can see the location of the 2016 PDC.

Board member introductions.

Troy mentioned the new Google Drive folder that will contain all our board materials. We will still print off important documents for our meetings but some items, like minutes and reports, will only be electronic to save on printing costs. The folder allows board members to review the information ahead of time. If you did not receive the email to access the folder, please contact Troy.

Quarter Financial Report- our second quarter has not ended yet, so we have no new information to share at this time. We will review at the next meeting.

Audit Discussion- Kris mentioned that the Finance Committee has been asked why we do not get an official audit each year. First the cost is a factor, additionally we have so many checks and balances in place that many experts we have talked to suggest we don't waste our money on the audit process. The committee did not have any items we need to act on, but wanted to open up the discussion and allow everyone to be informed. Any questions please talk to the Finance Committee or Kevin Hoffman.

Paul Larson reported on the Ag Workforce Development Council.

Tour of Facilities- hotel staff provided us with a tour of the conference facilities. We will discuss more with PDC at the November meeting. The hotel offers a variety of rooms and options for us to use during the 2016 PDC.

Board Member Responsibilities- broke into small groups to look over responsibilities document. Discussions followed and many suggestions were shared with the entire

group. Troy is going to take our suggestions and come back with a modified document to review at November meeting.

Troy reviewed the voting protocol for the board members. Each section receives one vote- the Vice President is the voting member of the board but if the Vice President is absent, then the alternate Vice President is the voting member for that section.

Review of the calendar and communication- please contact any non-members in your section (Bridgett will send out a document with names) to encourage them to join WAAE. Please add the meeting dates to your personal calendar so we can have everyone involved with the board meetings. New change for this year, State Award applications will be submitted electronically and are due December 20th at midnight. Please remind your award nominees about the deadline and check in with them to make sure they complete the application on time. Troy mentioned that communication with you sectional members is important throughout the year. Please share information with your section and gather input.

NAAE Conference is November 17-21 in New Orleans, LA. We have received word that Keith Gundlach (Lifetime Achievement Award), Dr. Richard Bockhop (Outstanding Service Citation) and Pam Jahnke (Outstanding Cooperation Award) are all Region III winners! Still waiting to hear about our other state winners. There are 17 WAAE members signed up to attend NAAE this year. If you are signed up to attend, please see the document from Bridgett in the Google Drive folder, as she needs some additional information for you.

Kevin Hoffman presented the sectional and statewide committee reports (see document in the Google Drive folder).

- Kirk Kramp moved to increase the Section 3 Social Committees budget from \$550 to \$600, seconded by Becky Wirkus. Motion passed.
- Tracy Heinbuch moved to change the Section 4 committee from the Southern Experience Committee to the 30-Minute Club Committee, seconded by Nathan King. Motion passed.
- Brian Pinchart moved to increase the State CDE fee in Dairy Cattle judging to \$35 per team and Floriculture to \$50 per team, seconded by Renee Lehman. Motion passed.
- Amanda Seichter moved to replace the 10 sectional contests to four regional contests for the safe tractor operators contest held each year in Clear Lake, Sauk Prairie, Plymouth, and Fox Valley and each region winner will advance to the state competition, along with the next top 10 scores from all area contests combined, for a total of 14 finalists, seconded by Kirk Kramp. Motion passed.

Please complete your PDC thank you assignments, if you have not yet. The list was emailed out before PDC this past June. Any questions, talk to Bridgett.

Review of 2015 PDC evaluations. Overall good comments. We may want to review the length of our workshops for next year, as it appears more presenters are requesting the 90 minutes or 2 hour time blocks. We are not getting very many all day workshop requests or even very many 3-hour requests. More discussion about PDC will follow at the next board meetings.

Wisconsin Association of School Board Convention- in the past we have put together a booth with other CTE organizations, but due to cost, the other CTE groups have backed out. The last two years we teamed up with a school that was having a booth (at no cost), but that school has

chosen not to continue their booth. Discussion followed about if we should have a booth on our own. Decision was made to not have a booth, but to be a workshop presenter. Bridgett is going to look into this option for us and report at the next meeting.

Region III Conference was in Nebraska this past June. Members that attended thought was a great experience. Next year Region III will be in Minnesota, so please consider attending and talk with the members in your section to attend. Dates will be June 21-23, 2016 in St. Cloud, MN.

Membership Update:

WACTE- 50, ACTE- 53, WAAE-292, ACTE (not WACTE)-13,

Bridgett already sent out letters to all WAAE members that have not paid their dues yet

Team Ag Ed Reports- see the Google folder

Please check out the file on the Google folder on the current status of Wisconsin Ag. Ed. programs. Lists open jobs and new teachers that have been filled.

Troy Talford reported on the Strategic Planning Group. A small group of veteran teachers are working on a document to give WAAE direction for the future. They are looking at creating a strategic plan for the group so we can make sure to have a focus over the years. The group will be reconvening in November and they hope to have a document for us to review at our January meeting.

Thank you to Bridgett Neu for being our executive director, she has done a great job. Troy has selected a committee of agriculture teachers to be on the Executive Director Search and Screen Committee. They are hoping to hire an executive director by the end of August. Watch your email in case we need to extend Bridgett's contract.

Renee Lehman moved to purchase technology equipment for the new Executive Director (Ex. laptop, printer, camera), not to exceed \$1,000. Seconded by Kirk Kramp. Motion passed.

Amanda Seichter moved to adjourn, seconded by Kirk Kramp. Motion passed.
Meeting adjourned at 1:14pm.

Minutes submitted by Amanda Seichter