

## Position Summary

Experienced Wisconsin Agriculture Education Instructors may apply for this one-year renewable term position. Mentor's must complete WAAE Mentor Training at the WAAE Summer Conference and attend other required events.

## Compensation

Several recognition activities and benefits are available pending the successful completion of the mentoring role. Detailed recognition information is included in the logistics and resource sections of this manual.

## Required Qualifications

- Three years experience in agricultural education
- Must be a WAAE Member
- Complete WAAE Mentor Training Program
- Understand mentor responsibilities and commitments

## Recommended Qualifications

- Work in the same county and section as the mentee
- Completion of student teacher course

## Skills and Abilities

- Maintain a passion for mentoring; helping others succeed through the collaboration of ideas
- Open-minded and tolerant of new ideas
- Able to identify areas of concern and problem solve with mentee
- Demonstrate coaching skills to aid the mentee
- Execute follow-up as needed with the mentee

## Required Job Functions

- Attend mentor-mentee required events as listed on the Mentor-Mentee Activities document. These activities include, but are not limited to, training and recognition events.
- Become familiar with mentee's curriculum/courses
- Share best practices
- Provide timely meetings for items of local interest. Examples: banquet, budget, fair, classroom management, tractor safety, contests, etc.
- Initiate timely contacts
- Assist with local and state networking
- Provide feedback to the mentee
- Maintain confidentiality
- Complete program evaluations and activity notes

## Recommended Job Functions

- Attend recommended mentor-mentee activities
- Complete application for WAAE Teacher Mentor Award
- Complete application for NAAE Teacher Mentor Award if chosen as the state award recipient
- Keep a log of mentor-mentee activities
- Organize and participate in social activities